

**MINUTES of the Full Council Meeting  
of Denholme Town Council  
held on Tuesday 21 November 2017 at 7.30pm  
in the Council Chambers, Mechanics Institute, Denholme**

<b>Present:</b>	Councillors S.Nunn, A.Sherriff, M.Foster, D.Miller, J.Wood J.MacFarlane, S.Brazil and H.Sherriff. Alison Swiszczowski – Town Clerk. One member of the public.
<b>1718/077</b>	<b>Ten Minute Rule</b> The member of the public was from Denholme Bowls Club and raised the issue of future funding for the Bowls Club as Bradford Council had given them three options for maintenance of their facilities. Bradford Council has not been able to give them costs for the three options. The Club have chosen to do the maintenance themselves but anything that they could get from the Town Council or Bradford Council would be helpful. The Club have also asked Bradford Council about the possibility of siting a container to store their equipment near the bowling green but have had no reply. Less than 10 people from Denholme are currently in the Bowls Club.
<b>1718/078</b>	<b>Apologies</b> None.
<b>1718/079</b>	<b>Disclosures of Interest</b> No disclosures of interest were declared.
<b>1718/080</b>	<b>Minutes of the Last Meeting</b> a) To approve and sign the minutes of the Meeting held on Tuesday 17 October 2017. <b>Resolved:</b> that the minutes of the Meeting held on Tuesday 17 October 2017 be approved as a true and accurate record and signed by Councillor S.Nunn.  b) Matters Arising 1718/072 Remembrance Service – an email had been received late this afternoon which the Town Clerk had put in Dropbox. It contained complaints about the Remembrance Service this year. It was agreed that the Council would respond asking the person if they would like to help in the future.
<b>1718/081</b>	<b>Finance</b> <b>a) To authorise payments</b> <b>Resolved:</b> that the payments are approved and Schedule 102 was signed by the Chair. Denholme Community Library (Community Pot) 300.00 Denholme Primary School (Community Pot) 300.00 Denholme Youth Café (Calendar) 5.00 A.Swiszczowski (Printer ink) 23.24 Denholme New Allotments (Community Pot) 229.41 Royal British Legion (Wreath) 17.00 SLCC (Conference fee balance) 13.80 * A.Swiszczowski (Travel expenses) 102.60 * This was an additional payment as the original payment omitted to include VAT

Signed: \_\_\_\_\_

	<p>b) <b>To consider increasing the Town Clerk's hours per month in view of the extra workload</b></p> <p>The Town Clerk answered some questions about the hours and the costs before leaving the room for discussion to take place. After a full discussion Councillor Foster proposed that the hours be increased to 75 per month backdated to 1 November 2017 with a review in October 2018. Seconded by Councillor MacFarlane. All in favour.</p> <p><b>Resolved:</b> The Town Clerk's hours will be increased from 65 to 75 per month with effect from 1 November 2017 with a review in October 2018.</p>
<p><b>1718/082</b></p>	<p><b>Denholme Bowls Club</b></p> <p>Councillor Nunn said that the Town Council cannot currently make a decision due to the lack of information forthcoming from Bradford Council. If the Club goes down the Community Asset Transfer route than the Council may be able to offer assistance with that. There was concern expressed about the few number of Denholme residents involved with the Club which may not warrant public monies being spent. The Town Clerk will email Bradford Council Parks department about the possibility of the Club having a container to store their equipment near the bowling green.</p>
<p><b>1718/083</b></p>	<p><b>Future of the Mechanics</b></p> <p>Councillor Nunn reported that there had been a change with Bradford Council with regards to the Mechanics. They have now offered a two year agreement which would involve them making payments for utilities, some insurance, maintenance and repairs to a certain value and other things whilst they would not be funding caretaking and cleaning, public liability insurance, bookings etc. Both Councillor Nunn and Councillor Anne Sherriff explained the situation with this proposed agreement at length and answered questions from other councillors. The proposal is that the Town Council take on the Community Asset Transfer and make the agreement with Bradford Council.</p> <p>There are still plans to set up a Charitable Incorporated Organisation (CIO) and the Town Council will need to ensure this is set up properly.</p> <p>Hugh Rollo from 'Locality' has advised us to have a Feasibility Study done including in this an assessment of possible uses for the room upstairs of which there are a range of options.</p> <p>Councillor MacFarlane has been finding out about what may be in the Archives in relation to the Mechanics including a Covenant. She is waiting to hear more about this and has asked for a copy of any agreement.</p> <p>The Town Council wishes to record its appreciation for all the work and negotiating undertaken by Graham Kershaw on behalf of the Mechanics Action Group.</p> <p>Ovenden Moor Wind Farm Fund – Community Benefit Grants Programme application – the Town Council is completing an application to this fund for 3 years on behalf of the Mechanics Action Group. The main part of the application is for a part time Worker to develop and market the Mechanics and also oversee the caretaking and running of the building.</p> <p>Councillor Nunn proposed that the Town Council continue the Community Asset Transfer application to Bradford Council. He also proposed that the Town Council applies for funding from Ovenden Moor Wind Farm fund and to this end the Town Council will contribute £3,000 towards the cost of the project over the 3 year life of the project. This was seconded by Councillor Sherriff and all were in favour.</p> <p><b>Resolved:</b> that Denholme Town Council undertakes the Community Asset Transfer of Denholme Mechanics Institute from Bradford Council.</p> <p>That Denholme Town Council applies for funding from Ovenden Moor Wind Farm Fund which will entail a financial commitment of £3,000 for three years from the Town Council towards the project.</p>

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1718/084	<p><b>Carol Service</b></p> <p>There will be a raffle at the Carol Service and if anyone has donations please let the Town Clerk know or bring them to the Council Room. It was agreed that the retiring collection and money from the raffle would go to Sue Ryder at Manorlands and that the Town Clerk would contact them about this and having a stall as they did last year.</p> <p>Councillors are asked to help and to be there between 6 and 6.15pm ready for the doors opening to the public at 6.30pm.</p>
1718/085	<p><b>Defibrillator</b></p> <p>Councillor Wood has been researching community defibrillators and a likely cost for both the equipment and a cabinet will be £1,500. This will be looked at again.</p>
1718/086	<p><b>Meeting Dates for 2018</b></p> <p><b>Resolved:</b> The proposed dates for meetings were accepted.</p>
1718/087	<p><b>Reports from Town Councillors</b></p> <p>There were no reports.</p>
1718/088	<p><b>Items for Inclusion on the Agenda of the Next Meeting</b></p> <p>The Clerk will receive items from Members for inclusion on the Agenda for the meeting to be held on Tuesday 12 December 2017.</p>
1718/089	<p><b>Dates for Next Meetings</b></p> <p>a) The date of the next Planning Committee Meeting was confirmed as Tuesday 5 November 2017 at 7.30pm.</p> <p>b) The date of the next Meeting of the Town Council was confirmed as Tuesday 12 December 2017 at 7.30pm.</p>
	<p>Meeting closed at 9.05pm.</p>

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