

**MINUTES of the Full Council Meeting
of Denholme Town Council
held on Tuesday 23 January 2018 at 7.30pm
in the Council Chambers, Mechanics Institute, Denholme**

Present:	Councillors S.Nunn, A.Sherriff, D.Miller, J.Wood J.MacFarlane, S.Brazil and H.Sherriff. Alison Swiszczowski – Town Clerk. One member of the public.
1718/100	Ten Minute Rule Kelly Robertson spoke about starting the Neighbourhood Watch campaign for the village and said she already had 17 streets with their own coordinators and had a response from 59 people after setting up a Facebook group. She is also keen to put on training for people to become Dementia Friends and has interest from several of the coordinators. The Town Clerk had told her about the past work undertaken for Denholme to become Dementia Friendly and Kelly hopes to encourage this to happen. Kelly has also met with West Yorkshire Police and will work with them and the ‘Love Denholme’ project and the Youth Café.
1718/101	Apologies M.Foster.
1718/102	Disclosures of Interest No disclosures of interest were declared.
1718/103	Minutes of the Last Meeting a) To approve and sign the minutes of the Meeting held on Tuesday 12 December 2017. Resolved: that the minutes of the Meeting held on Tuesday 12 December 2017 be approved as a true and accurate record and signed by Councillor S.Nunn. b) Matters Arising 1718/093 Denholme Bowls Club. The Town Clerk had recently received a phone call from a member of the Bowls Club to see if the Town Council had any more news on the situation. The Town Clerk has said that the Council had heard nothing further.
1718/104	Finance a) To authorise payments Resolved: that the payments are approved and Schedule 104 was signed by the Chair. Bradford Community Payroll (Staff costs) 267.18 Bradford Community Payroll (Staff costs) 2,574.33 A.Swiszczowski (Paper) 20.38 b) To note bank reconciliation to 31 December 2017 The Clerk pointed out that the reconciliation was in fact until 5 January as this was the date on the statement. This was agreed and signed by the Chair. Councillor Nunn suggested that the Council transfers some of the money from the current account which has a healthy balance to the Savings account as this is an easy access

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	<p>account and if some money was needed at short notice this would be possible. Resolved: that Denholme Town Council will transfer up to £25,000 into the Council's Savings account.</p> <p>c) To consider and agree the Town Council's budget request for 2018/2019 Following the agreement of the Town Council's budget at the December 2017 meeting the precept rate was agreed to be increased with all in favour. Resolved: that the precept is increased to £35,000 for 2018 to 2019 and that Bradford Council will be informed of this increase. Councillor Nunn suggested that the Council transfers some of the money from the current account, which has a healthy balance, to the Savings account as this is an easy access account and if some money was needed at short notice this would be possible. Resolved: that Denholme Town Council will transfer up to £25,000 into the Council's Savings account.</p>
1718/105	<p>Safeguarding Policy Resolved: that Denholme Town Council adopts this policy.</p>
1718/106	<p>Future of the Mechanics Councillor Nunn reported that there had been a Mechanics Action Group held with Chris Barker from Community Action to clarify the role of the CIO (Charitable Incorporated Organisation) and so that the application could be progressed. There had been frank discussion about the format of the CIO and it was agreed that there would be 6 Trustees with two of these being Town Councillors put forward by the Town Council. Councillor Nunn outlined that there would be a 50 year lease and that it was hoped that there would soon be a formal agreement with Bradford Council for 2 years for them to pay certain monies including the utility bills for the building. As caretaking and room booking duties will be handed over on 1 April a meeting between members of the Mechanics Action Group and Niki Joseph, Halls Manager from Bradford Council, was held on 17 January. Many practical details were raised and Niki will be available after April to answer further queries. Resolved: that the two Town Councillors to become Trustees of the CIO would be Councillor Nunn and Councillor Miller.</p>
1718/107	<p>Security at the Mechanics Councillor MacFarlane had raised this issue following concerns when she was a user of the building. The inner security lock has been de-activated following a time when someone could not access the building as the inner doors had accidentally been left locked. This needs to be discussed along with access with keys and the alarm. Safeguarding children and vulnerable adults in the building is a big issue which needs to be looked into.</p>
1718/108	<p>Remembrance Day 2018 Councillor Nunn reported that Councillor Foster is happy to take on the responsibility for this and that she will liaise with the Royal British Legion. A meeting will be organised in the summer to which groups will be invited to plan ahead.</p>
1718/109	<p>Christmas event 2018 Following an email from an individual and a letter from a group, there was a discussion about the current format of the Civic Carol Service and possible formats for this year. A meeting will be arranged in the summer with the organisations that currently take part. Resolved: a reply will be sent to the group that a full discussion had taken place in preparation for this year's event. There will be an informal meeting of all the groups who take part to look at how the event at Christmas can be improved.</p>

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1718/110	<p>Denholme Post Office</p> <p>Councillor Nunn reported that several people had spoken with Alison at the Post Office about the situation and the likely closure of the Post Office. He had found out too that a lot of the current workload was related to small businesses. There are ways that communities have managed without a Post Office including other shops doing parcel collections and the supermarket next door to the Post Office is already one of those. It was felt that the Mechanics is far from suitable for several reasons including poor security. Councillor Nunn and the Town Clerk will draft a response to the resident who had written to the Town Council about the issue. In conclusion it was agreed that without support the Mechanics Institute is not a suitable location for a Post Office on safety and security grounds. Furthermore renting a premis for conversion could prove financially risky.</p>
1718/111	<p>Reports from Town Councillors</p> <p>Councillor Wood had a definite quote from one company about a Defibrillator. There are people in the village willing to donate to a fund but it was felt that the Town Council should itself go ahead and purchase the defibrillator. There would be a launch event in the Mechanics at which St John's could do a talk and demonstration.</p> <p>Councillor Wood had spoken with John Gaunt about Christmas lights as had Councillor Nunn. As money had been allocated in 2016 it was felt that the Town Council should go ahead with improving the lighting in the village for Christmas 2018 and Councillor Wood would lead on this.</p> <p>Councillor Wood reported that the Youth Café was hoping to carry on with the 'Love Denholme' project which had been a success.</p>
1718/112	<p>Items for Inclusion on the Agenda of the Next Meeting</p> <p>The Clerk will receive items from Members for inclusion on the Agenda for the meeting to be held on Tuesday 20 February 2018.</p>
1718/113	<p>Dates for Next Meetings</p> <p>a) The date of the next Planning Committee Meeting was confirmed as Tuesday 6 February 2018 at 7.30pm.</p> <p>b) The date of the next Meeting of the Town Council was confirmed as Tuesday 20 February 2018 at 7.30pm.</p>
	<p>Meeting closed at 9.05pm.</p>

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