

**MINUTES of the Full Council Meeting
of Denholme Town Council
held on Tuesday 17 April 2018 at 7.30pm
in the Council Chambers, Mechanics Institute, Denholme**

Present:	Councillors S.Nunn, A.Sherriff, M.Foster, D.Miller, S.Brazil and H.Sherriff. Alison Swiszcowski – Town Clerk.																		
1718/139	Ten Minute Rule There were no members of the public present.																		
1718/140	Apologies J.MacFarlane, J.Wood.																		
1718/141	Disclosures of Interest No disclosures of interest were declared.																		
1718/142	Minutes of the Last Meeting a) To approve and sign the minutes of the Meeting held on Tuesday 20 March 2018. Resolved: that the minutes of the Meeting held on Tuesday 20 March 2018 be approved as a true and accurate record and signed by Councillor S.Nunn. b) Matters Arising None.																		
1718/143	<p>Finance</p> <p>a) To authorise payments Resolved: that the payments are approved and Schedule 107 was signed by the Chair.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Bradford CPA (Staff employment)</td> <td style="text-align: right;">2,594.73</td> </tr> <tr> <td>Cougar Print (Newsletter)</td> <td style="text-align: right;">850.00</td> </tr> </table> <p>b) To authorise payments Resolved: that the payments are approved and Schedule 108 was signed by the Chair.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Denholme Cricket Club (Community Pot)</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>Denholme Scout Group (Community Pot)</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>YLCA (Subscription)</td> <td style="text-align: right;">727.00</td> </tr> <tr> <td>DMI Community Centre (Fees)</td> <td style="text-align: right;">6,000.00</td> </tr> <tr> <td>Wrigleys Solicitors (Fees)</td> <td style="text-align: right;">1,320.00</td> </tr> <tr> <td>Medisave UK Ltd (Defibrillator)</td> <td style="text-align: right;">1,405.79</td> </tr> <tr> <td>A.Swiszcowski (Website Renewal)</td> <td style="text-align: right;">20.38</td> </tr> </table> <p>c) To note bank reconciliation to 31 March 2018 This was agreed and signed by the Chair. The issue of transferring some money to the Savings account with Santander was raised. It was suggested that once the Precept money is paid into the Town Council's current account by Bradford Council it could be transferred. Councillor Sherriff offered to look into the logistics of transferring a large sum for the Council. Resolved: that up to £35,000 could be paid into the savings account from the current account.</p>	Bradford CPA (Staff employment)	2,594.73	Cougar Print (Newsletter)	850.00	Denholme Cricket Club (Community Pot)	300.00	Denholme Scout Group (Community Pot)	200.00	YLCA (Subscription)	727.00	DMI Community Centre (Fees)	6,000.00	Wrigleys Solicitors (Fees)	1,320.00	Medisave UK Ltd (Defibrillator)	1,405.79	A.Swiszcowski (Website Renewal)	20.38
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	<p>c) To appoint Ian Scott as Internal Auditor for the 2017/18 accounts and annual return. The Town Clerk said that Ian Scott had been recommended to her by 3 local parish councils and she had contacted him and he had agreed to be an auditor. Resolved: that Ian Scott be formerly appointed as Internal Auditor for the Town Council.</p>
1718/144	<p>Co-option of Councillors Two people have expressed interest in joining the Council since the newsletter article. Councillor Nunn proposed that he and Councillor A.Sherriff meet the two interested people and outlined the situation and see if one of them could be co-opted to the one vacancy. Resolved: The Town Council will consider co-opting one person to the vacant post following recommendations from Councillor Nunn and Councillor Sherriff.</p>
1718/145	<p>Annual Town Meeting on 15 May 2018 Councillor Nunn said that the Annual Town Meeting takes place before the Annual Meeting of the Town Council usually at 7pm. He and the Town Clerk had previously met with Jeff McQuillan from the Great Northern Railway Trail. He wanted support from local Parish Councils to apply some pressure on Bradford Council. He has contacted the Town Clerk too late for him to attend this meeting but Councillor Nunn proposed that he be invited to attend the Annual Town Meeting and to speak to those present after the formal business. Resolved: the Annual Town Meeting will take place at 7pm on Tuesday 15 May with refreshments organised by Councillor Nunn and Jeff McQuillan will be invited.</p>
1718/146	<p>Community Pot Councillor Miller and Councillor Anne Sherriff discussed some issues around the online voting. A statement will be put on the online version that voting for more than three projects would make that person's vote void. The Town Council will choose the day it is open for voting and also the final date. A Word document similar to the online version will be used on Gala Day at the Voting event. The closing date for submission of applications is Friday 27 April at 5pm and there will be a meeting to review the applications soon after that with the information about successful applications ready for the newsletter by 14 May.</p>
1718/147	<p>Reports from Town Councillors Councillor Foster reported that the Patient Participation Group is not going very well and that she is now Chair of the joint Thornton & Denholme PPG. She also said that things will be changing about patient engagement in the future. It was felt that focussing on specific issues may mean more people will attend meetings. Councillor A. Sherriff spoke about the sad loss of Steve Swiszcowski who died last Saturday particularly for his contribution to the Newsletter. She said we now need someone else to help with layout, editing or writing and to be on the editorial group. Councillor H.Sherriff offered to help. It was suggested that it was put out on social media. Councillor Nunn said that Councillor MacFarlane was wanting to know if the Town Council wanted to take part in the Great Plastic Pick Up from 11-13 May. After discussion it was felt that the Town Council will support the Youth Café if they can let us know in what way as they may be doing something.. Councillor Wood has offered to restock the dog poo disposal bags in Foster Park and Councillor Nunn offered to purchase the bags for the Council for this purpose. Councillor Brazil raised the issue of the need for more grit bins particularly on Longhouse and Longlands. The Town Clerk will contact Craig Williams at Bradford Council again</p>

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	about this and also find out the cost of a bin. Also she will find out about the possibility of applying for Shipley Area Community Chest money to purchase any bins.
1718/148	Items for Inclusion on the Agenda of the Next Meeting The Clerk will receive items from Members for inclusion on the Agenda for the meeting to be held on Tuesday 15 May 2018.
1718/149	Dates for Next Meetings a) The date of the next Planning Committee Meeting was confirmed as Tuesday 1 May 2018 at 7.30pm. b) The date of the Annual Meeting of the Town Council was confirmed as Tuesday 15 May 2018 at 7.30pm.
	Meeting closed at 8.30pm.

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