

**MINUTES of the full Council Meeting  
of Denholme Town Council,  
held on Tuesday 17 July 2018 at 7.30pm  
in the Council Chambers, Mechanics Institute, Denholme**

<b>Present:</b>	Councillors S.Nunn, A.Sherriff, M.Foster, D.Miller, J.Wood, J.MacFarlane and S.Brazil. Alison Swiszcowski – Town Clerk. Three members of the public.
<b>1819/036</b>	<b>Ten Minute Rule</b> Two members of the public spoke about issues that have arisen about the play area on Seven Acres. They had various queries about the area including was it going to close, could improvements be made to the fencing, who owned the land around the play area and could residents fundraise for improvements? The Town Clerk said that she could contact Bradford Council about these issues. There have also been recent issues which have been taken to the Police and a PCSO will be dealing with this. One member of the public spoke about a current planning application which is on the agenda. He said that the same application had been made before but had been refused by Bradford Council.
<b>1819/037</b>	<b>Apologies</b> Councillors H.Sherriff and D.Samuel.
<b>1819/038</b>	<b>Disclosures of Interest</b> No disclosures of interest were declared.
<b>1819/039</b>	<b>Minutes of the Last Meeting</b> a) To approve and sign the minutes of the Meeting held on Tuesday 19 June 2018. <b>Resolved:</b> that the minutes of the Meeting held on Tuesday 19 June 2018 be approved as a true and accurate record and signed by Councillor S.Nunn. b) Matters Arising 1819/023 The Town Clerk had emailed Jeff McQuillan from the Great Northern Trail to say the Town Council does not currently have a councillor prepared to be a representative but that we would try to nominate a representative from the village.
<b>1819/040</b>	<b>Finance</b> <b>a) To authorise payments</b> <b>Resolved:</b> that the payments are approved and Schedule 111 was signed by the Chair. Bradford Community Payroll (Staff) 2,556.09 Bradford Community Payroll (Staff) 417.69 A.Sherriff (Subscription) 30.00 A.Swiszcowski (Stationery) 31.78  <b>b) To note Bank Reconciliation 30.06.2018</b> This was agreed and signed by the Chair. It was agreed that as the balance in the current account was healthy that £9,000 would be transferred to the savings account.
<b>1819/041</b>	<b>Community Pot</b> Councillor Sherriff reported on the voting at both the Gala and online with votes totalling over 200 which was the highest yet. It was felt that the online voting had been a success and that we had learned from doing it this time. After discussion about the votes cast, it

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	<p>was agreed that the following groups will receive grants:  Scouts £225  Community Gardens (Compost) £200  Community Gardens (Plants) £200  Youth Café £300  Library £300  Cricket Club £262  DMI Community Centre (decorating) £300  DMI Community Centre (security) £300  New Allotments £300  The total came to just under £2,400 and £3,000 had been allocated for the Community Pot this year.  The amount for the next year's Pot was discussed and agreed it should be £3,000 and included in the 2018-19 Budget for that amount.</p>
<b>1819/042</b>	<p><b>Standing Orders 2018</b>  The Orders had been updated to comply with recent legislation and recommended by YLCA.  <b>Resolved:</b> that Denholme Town Council adopts the updated Standing Orders.</p>
<b>1819/043</b>	<p><b>Policies for GDPR</b>  To comply with GDPR the following policies had been drafted:  a) Information and Data Protection Policy  b) General Privacy Notice  c) Records Management Policy  d) Social Media &amp; Electronic Communication Policy  <b>Resolved:</b> that Denholme Town Council adopts the Policies.</p>
<b>1819/044</b>	<p><b>Reviews of Policies and Procedures</b>  a) Safeguarding Policy – Councillor Samuels had agreed to be the Safeguarding Officer for the Council and was also currently reviewing the Policy. This item will be presented at the next meeting of the Town Council.  b) Training Statement of Intent  This had been updated with the additional policies adopted by the Town Council.  <b>Resolved:</b> that Denholme Town Council agrees the Policy.</p>
<b>1819/045</b>	<p><b>Remembrance Service and Carol Service</b>  Councillors Foster and Miller had a meeting the previous week with three people attending. They discussed various things about the Service including live music. There were two bands that could play that day and the benefits of each were discussed before a decision was reached. Councillor Foster will find out what the local British Legion are doing.  The plan for Denholme is for the service at the Shared Church to start at 9.30am led by Chris Wilcock. The Scouts will then have the option of marching to the village. People can gather by the Youth Café before entering Foster Park from Parkinson Road. Councillor Foster suggested that groups in the village are offered the chance to buy wreaths and the Town Clerk will contact them to register an interest in doing so.  <b>Resolved:</b> The Town Council will book a band from Queensbury Music Centre.   There is to be a meeting about the Carol Service tomorrow evening 18 July.</p>
<b>1819/046</b>	<p><b>Planning Application</b>  18/02775/FUL Installation of insulation cladding and new natural stone skin to exterior of existing building Pavilion Farm Halifax Road Denholme BD13 4FE  <b>Resolved:</b> No objections.</p>

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1819/047	<p><b>Reports from Town Councillors</b></p> <p>Councillor Nunn reported that he had seen an advertisement for solar powered Christmas trees which could be attached to hanging basket holders or posts. After discussion it was felt that more research was needed and that the issue would be brought to a future meeting.</p> <p>Councillor A.Sherriff said she had found several old documents relating to the Town Council while clearing out her home office. The documents were handed to the Town Clerk for storage.</p> <p>Councillor Foster announced her resignation from the Town Council. She will still help with the planning for both the Remembrance Service and the Carol Service. Councillor Nunn formally thanked her for her many years as a Councillor on the Town Council</p> <p>Councillor Wood asked about the defibrillator and Councillor Nunn said he would speak to John Gaunt and make arrangements for it to be fitted.</p>
1819/048	<p><b>Items for Inclusion on the Agenda of the Next Meeting</b></p> <p>The Clerk will receive items from Members for inclusion on the Agenda for the meeting to be held on Tuesday 21 August 2018.</p>
1819/049	<p><b>Dates for Next Meetings</b></p> <p>a) The date of the next Planning Committee Meeting was confirmed as Tuesday 7 August 2018 at 7.30pm.</p> <p>b) The date of the next Meeting of the Town Council was confirmed as Tuesday 21 August 2018 at 7.30pm.</p>
	Meeting closed at 8.50pm.

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