

**MINUTES of the full Council Meeting  
of Denholme Town Council,  
held on Tuesday 20 November 2018 at 7.30pm  
in the Meeting Room, Mechanics Institute, Denholme**

<b>Present:</b>	Councillors S.Nunn, A.Sherriff, D.Miller, J.MacFarlane, H.Sherriff, S.Brazil and C.Cousins. Alison Swiszcowski – Town Clerk. One member of the public.
<b>1819/091</b>	<b>Ten Minute Rule</b> The member of the public asked about the future of Denholme Library. Councillor A.Sherriff told her that the Town Council are taking over the running of the library from January 2019 and that new and hopefully some current volunteers would be there. The member of the public hoped that events organised by the Library would still happen and that perhaps an evening opening session could be considered. Councillor Sherriff said that recruiting volunteers was the priority at present.
<b>1819/092</b>	<b>Apologies</b> Councillor J.Wood.
<b>1819/093</b>	<b>Disclosures of Interest</b> No disclosures of interest were declared.
<b>1819/094</b>	<b>Retirement of Town Clerk</b> Councillor Nunn read out a letter he had received from the Town Clerk saying that she will be retiring with effect from the end of May 2019.
<b>1819/095</b>	<b>Minutes of the Last Meeting</b> a) To approve and sign the minutes of the Meeting held on Tuesday 16 October 2018. <b>Resolved:</b> that the minutes of the Meeting held on Tuesday 16 October 2018 be approved as a true and accurate record and signed by Councillor S.Nunn. b) Matters Arising None.
<b>1819/096</b>	<b>Finance</b> <b>a) To note payments made to 20 November 2018</b> <b>Resolved:</b> that the payments are approved and Schedule 114 was signed by the Chair. DMI Community Centre (Second payment) 2,500.00 Royal British Legion (Wreath) 17.00 Cougar Printing (Remembrance leaflets) 65.00 Queensbury Music Centre (Band) 250.00 A.Swiszcowski (Defibrillator electrode pad) 55.18 DMI Community Centre (Community Pot) 300.00 A.Swiszcowski (Printer ink) 25.97  <b>b) To note Bank Reconciliation 31.10.2018</b> This was agreed and signed by the Chair.
<b>1819/097</b>	<b>Denholme Community Library</b> Councillor A.Sherriff reported that Bradford Libraries had been contacted about the Town Council taking over the Library and a meeting had been held with 2 members of staff. The Service Level Agreement will be updated and signed between the Town Council and Bradford Libraries and will last until March 2020. Then Councillors A.Sherriff, Cousins and the Town Clerk had met with Annette and three volunteers from the Library and had some difficult discussions. The Town Council has not been given a copy of the Library constitution despite being asked several times and do not know what money is currently

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	<p>held in the Library Building Society account.</p> <p>Some new volunteers have been recruited and there will be a training session for them next week. Most of the current volunteers have been given a letter from the Town Council explaining what is happening and asking if they would like to stay on.</p> <p>The Town Clerk had pursued the question of insurance of the library mainly for public liability with our insurers but the quote had seemed high. She will look further into this and report back at the next meeting.</p>
<b>1819/098</b>	<p><b>Highways Winter Plan</b></p> <p>Councillor Nunn reported that he had still not heard back from Dave Mazurke at Bradford Council and the Winter Plan for 2018-19 was still not available on Bradford Council's website. There is a plan but we cannot get our hands on it.</p>
<b>1819/099</b>	<p><b>Grit bins</b></p> <p>Councillor Nunn started a discussion about buying grit bins for the village which would cost £100 each plus £50 a time to refill. It is understood that any new grit bins purchased can only be refilled at the Town Council's request. There are several side roads which would benefit from bins and also outside the Mechanics for the pavement there.</p> <p><b>Resolved:</b> that the Town Council will spend up to a maximum of £3,000 for grit bins and refills in the current financial year to end March 2019. Locations will be confirmed at a later date.</p>
<b>1819/100</b>	<p><b>Meeting dates for 2019</b></p> <p><b>Resolved:</b> The proposed dates for meetings were accepted.</p>
<b>1819/101</b>	<p><b>Remembrance Service</b></p> <p>Councillor Nunn said that he had only received positive comments about the service in the park. There may have been some issues around sound ie people not being able to hear well, although the weather contributed to this. The Church was full for the first service. The Band was well received and the Town Clerk had sent a letter of thanks to them. There was a general feeling that they should be asked again for next year. The refreshments at the Youth Café afterwards had gone down well. Collections from the Church, the service in the park and the Youth Café were all sent to the British Legion.</p>
<b>1819/102</b>	<p><b>Resolution to close the meeting to the public for the next items which are confidential.</b></p> <p><b>Resolved:</b> to close the meeting to the public by reason of the confidential nature of the business to be transacted.</p>
<b>1819/103</b>	<p><b>Christmas event</b></p> <p>Councillor Miller reported on the latest meeting of the working group and the plans that had been made. The whole thing will last 40 to 45 minutes. Manorlands have agreed to have a stall. The posters are ready to go out and the Town Clerk will post regularly on Facebook and the website.</p> <p>Councillor A.Sherriff then summarised the benefits of the format of the previous years which made it a popular event that a lot of people attended and with a nice atmosphere. She felt that it would be better to have a similar format to previous years with refreshments upstairs before the concert started. She apologised for not having made her feelings on this clearer at an earlier meeting.</p> <p>There followed a discussion amongst councillors as to the best way forward for this year. Eventually this went to a vote on the following: that the refreshments would take place upstairs along with the raffle, before the start of the event itself at 7pm. A majority voted in favour.</p> <p>As a result of the vote, Councillor Miller felt he could not continue with the event as he had given promises to the working party about the ability to make decisions. These were only made on the basis of what had been previously agreed in Council meetings.</p> <p>It was summarised by Councillor Nunn that Lauren would be contacted about the change in proceedings and room would be made for the refreshment tables. The refreshments would be served before the event and not during it. The Town Clerk would inform the groups taking part of this change.</p> <p>Setting up would be done on the afternoon of 7 December after Lauren had tidied her</p>

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	equipment away. Councillors were asked to be there at 6pm to help.
<b>1819/104</b>	<p><b>DMI Community Centre new Trustee</b> Councillor Miller told the Council about his experience as a Trustee and that he had resigned for personal reasons. There was discussion about being a Trustee and the present situation with only 5 trustees and Councillor Nunn as interim Chair. <b>Resolved:</b> that Denholme Town Council at this moment in time delay nominating a councillor to stand as a Trustee.</p>
<b>1819/105</b>	<p><b>DMI Community Centre report on funding</b> There was at this time not much to report on funding. All monies previously agreed on had been paid by the Town Council to the DMI Charity.</p>
<b>1819/106</b>	<p><b>Reports from Town Councillors</b> None.</p>
<b>1819/107</b>	<p><b>Items for Inclusion on the Agenda of the Next Meeting</b> The Clerk will receive items from Members for inclusion on the Agenda for the meeting to be held on Tuesday 11 December 2018. New Trustee for the Charity.</p>
<b>1819/108</b>	<p><b>Dates for Next Meetings</b> a) The date of the next Planning Committee Meeting was confirmed as Tuesday 4 December at 7.30pm. b) The date of the next Meeting of the Town Council was confirmed as Tuesday 11 December 2018 at 7.30pm.</p>
	Meeting closed at 9.35pm.

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