

**MINUTES of the full Council Meeting
of Denholme Town Council,
held on Tuesday 11 December 2018 at 7.30pm
in the Meeting Room, Mechanics Institute, Denholme**

Present:	Councillors S.Nunn, A.Sherriff, D.Miller, J.MacFarlane, H.Sherriff, S.Brazil and C.Cousins. Alison Swischowski – Town Clerk.						
1819/109	Ten Minute Rule No members of the public present.						
1819/110	Apologies None.						
1819/111	Disclosures of Interest No disclosures of interest were declared.						
1819/112	Minutes of the Last Meeting a) To approve and sign the minutes of the Meeting held on Tuesday 20 November 2018. Resolved: that the minutes of the Meeting held on Tuesday 20 November 2018 be approved as a true and accurate record and signed by Councillor S.Nunn. b) Matters Arising 1819/099 The suggestions for grit bin locations are Longhouse Lane (near Clock Lane), Foster Park Road (both ends near A629), South Street, outside the Mechanics, Buck Street (near the Chemists) and Denholme Gate near the car park of the Denholme Gate pub.						
1819/113	Finance a) To note payments made to 11 December 2018 Resolved: that the payments are approved and Schedule 115 was signed by the Chair. <table style="width: 100%; border: none;"> <tr> <td>Cougar Printing (Winter newsletter)</td> <td style="text-align: right;">875.00</td> </tr> <tr> <td>Zurich Municipal (Library Insurance)</td> <td style="text-align: right;">52.47</td> </tr> <tr> <td>DMI Community Centre (Fayre stall)</td> <td style="text-align: right;">15.00</td> </tr> </table> b) To note Bank Reconciliation 30.11.2018 This was agreed and signed by the Chair. c) To discuss draft budget 2019/2020 Councillor Nunn explained to the Council that it is likely the grant given to parish and town councils by Bradford Council to help offset the precept charged to residents will be cut completely in the financial year 2020-21. Also the number of houses built in Denholme has not gone up significantly. Therefore the Town Council will need to consider raising the precept both this coming year and the one after. Councillors had studied the budget and explanations were given about the new heading for Website development and other increases. The budget for 2019-2020 was therefore proposed by Councillor Nunn and seconded by Councillor MacFarlane and all were in favour. d) To consider a donation to Sue Ryder Manorlands Councillor Nunn asked Council to consider a donation due to the loss of potential income for Manorlands because the Christmas event was cancelled. Resolved: a donation of £200 will be sent to Manorlands.	Cougar Printing (Winter newsletter)	875.00	Zurich Municipal (Library Insurance)	52.47	DMI Community Centre (Fayre stall)	15.00
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1819/114	<p>New Policies a) Security Incident Policy b) Lone Worker Policy Resolved: that Denholme Town Council adopts the Policies.</p>
1819/115	<p>Denholme Community Library Councillor A.Sherriff reported that the Service Level Agreement was still in draft form, despite the Town Clerk having sent suggested amendments to Bradford Libraries they had not got back to us before this meeting, despite being asked to do so. There had been a good meeting that morning of Library volunteers both current and new. New opening hours were being agreed and the Library will reopen after Christmas on Monday 7 January 2019. The Town Clerk will carry out much of the admin including compiling the rota for the volunteers. Good communication will be maintained including via a Facebook closed group being set up by Councillor Cousins.</p>
1819/116	<p>Recruitment for Town Clerk Councillor Nunn asked for Councillors to volunteer to be part of the Recruitment Panel which would first meet in January. Resolved: Councillors Nunn, Miller, MacFarlane and H.Sherriff will form the Recruitment Panel.</p>
1819/117	<p>Container in Smallholding off Foster Park Councillor Brazil reported that the Smallholders will be having their AGM in January and are concerned that the container is still on the plot used by the Sutcliffes. There was discussion about what the Town Council could do and also what legalities may be involved. Resolved: the Town Clerk will write to the Secretary of the Smallholders suggesting they take legal advice and following that the Town Council will help if contacted.</p>
1819/118	<p>Resolution to close the meeting to the public for the next items which are confidential. No members of the public present.</p>
1819/119	<p>DMI Community Centre new Trustees Following discussion about the current situation with two trustees having resigned who are both town councillors it was felt that two councillors should put themselves forward to apply to become Trustees. Resolved: that Councillors A.Sherriff and Cousins put themselves forward as Trustees.</p>
1819/120	<p>Christmas event Councillor Nunn told council why the event planned for 7 December had been cancelled. A decision had had to be made urgently. Councillor Miller told council that the Christmas Fayre held on 1 December had raised over £450 for both the DMI Community Centre and the Youth Café and that the event had gone well. There followed discussion about possible events for next year to be discussed more fully at a future date. Councillor Miller suggested that the Queensbury Music Centre Brass Band be asked if they could do something at Christmas for payment as they were doing events this year at this time. There is also a Saxophonist Group which have played at a concert organised by Denholme Voices. The Town Clerk will contact both these groups.</p>
1819/121	<p>Reports from Town Councillors Councillor MacFarlane reported on recent communications she had had with the Cleaning Company that formerly cleaned the Mechanics over issues of payment. Councillor Nunn thanked everyone for their support this year.</p>

Signed: _____

1819/122	Items for Inclusion on the Agenda of the Next Meeting The Clerk will receive items from Members for inclusion on the Agenda for the meeting to be held on Tuesday 15 January 2019.
1819/123	Dates for Next Meetings a) The date of the next Planning Committee Meeting was confirmed as Tuesday 8 January 2019 at 7.30pm. b) The date of the next Meeting of the Town Council was confirmed as Tuesday 15 January at 7.30pm.
	Meeting closed at 9.00pm.

Signed: _____