

# **AGENDA**

**FOR THE FULL COUNCIL MEETING TO BE HELD ON  
TUESDAY 16 APRIL 2019  
AT 7.30PM  
IN THE COUNCIL CHAMBERS, MECHANICS INSTITUTE**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

1. **Ten Minute Rule** To receive comments from members of the public who attend.
2. **Apologies for Absence** [7.40pm]
3. **Disclosures of Interest** [7.42pm]
4. **Minutes of Last Meeting** [7.45pm]
  - a) To confirm the minutes of the Full Council meeting held on Tuesday 19 March 2018.
  - b) To discuss any matters arising from the minutes (information only)
5. **Finance** [7.50pm]
  - a) To note payments made to 31 March 2019(see circulated Schedule 119)
  - b) To note payments made to 16 April 2019 (see circulated Schedule 120)
  - c) To note bank reconciliation to 31 March 2019 (previously circulated)
6. **Town Clerk** [7.55pm] - update from annual appraisal.
  - a) To approve incremental increase in Clerk's salary.
7. **Reviews of Policies and Procedures** [8.00pm]
  - a) Code of Conduct
  - b) Communications Strategy
  - c) Equality & Diversity Policy
  - d) Health & Safety Policy
  - e) Information available under Publication Scheme
  - f) Publication Scheme
  - g) Standing Orders
  - h) Statement of Internal Control
8. **Annual Town Meeting on 21 May 2019** [8.10pm] – to discuss arrangements - Councillor Nunn
9. **Resolution to close the meeting to the public for the next item which is confidential.**
10. **DMI Community Centre** [8.30pm] – Cllr Nunn.
11. **Reports from Town Councillors** [8.45pm]
12. **Items for Inclusion on Agenda of the Next Meeting** on Tuesday 21 May 2018 [9.00pm]
13. **Dates of Next Meetings**
  - Planning Committee Meeting on Tuesday 7 May 2019 at 7.30pm.
  - Annual Meeting of the Council on Tuesday 21 May 2019 at 7.30pm.